

HARRISON COUNTY RECREATION COMPLEX  
43 Recreation Drive, Clarksburg WV 26301 304-423-7800

**SHELTER / FIRE PIT RENTAL**

DAY \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

WORK TELEPHONE # \_\_\_\_\_ CELL # \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ RENTAL FEE: \$ \_\_\_\_\_

EVENT TIME: \_\_\_\_\_ to \_\_\_\_\_

EVENT TYPE: \_\_\_\_\_  
(Theme - child's name, etc.)

**Check or Money Order ONLY**  
**Payable to**  
**Sheriff & Treasurer of**  
**of Harrison County**

**NOTE: RENTAL OF SHELTERS DOES NOT INCLUDE EXCLUSIVE USE  
OF ANY OTHER PARK FACILITIES!**

**ALCOHOLIC BEVERAGES ARE PROHIBITED !!!!**

**NO inflatable games, slides or bounce houses allowed on complex grounds.**

**Individual/or organization shall save and hold the Harrison County Commission, employees and agents harmless from any claim of liability. Individuals and/or organizations are required to obtain and maintain Tenant User Liability Coverage in the amount of not less than \$1,000,000 for the use of premises. A Certificate of Insurance listing Harrison County Commission as an additional insured must be presented thirty (30) days prior to the rental date. Individuals and/or organizations may obtain this coverage from the West Virginia Counties Risk Pool (WVCoRP) through the TULIP option on their website ([www.wvrisk.org](http://www.wvrisk.org)) or through local insurance companies.**

I/We agree to all Park rules as posted. All trash and debris and other materials shall be placed in collection containers located at the facility.

\_\_\_\_\_  
Signature of Rental Customer

The undersigned, representing Harrison County Parks and Recreation Department, does hereby approve the agent for the use of the facility for above stated purpose. Any additional terms and conditions shall be reduced to writing and attached to this agreement.

\_\_\_\_\_  
HCPRC Representative